



TIMESHEET CALENDAR

March 2023

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2 	3	4 <input checked="" type="checkbox"/>
5	6	7	8 	9	10	11
12	13	14	15	16 	17	18 <input checked="" type="checkbox"/>
19	20	21 	22	23	24	25
26	27	28	29	30 	31	



Pay Period End



Date Paid



Timesheets In By

FAMILY RESPITE SERVICES FINANCIAL YEAR END IS MARCH 31st, 2023



Therefore when submitting your timesheets with the
Pay Period End Date March 18th

You must also include hours worked on
March 19th -31st (13 days) on a **separate** timesheet

ALL TIMESHEETS MUST BE IN THE OFFICE BY
TUESDAY, March 21st , by 4:30 PM



TIMESHEET CALENDAR

April 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1 <input checked="" type="checkbox"/>
2	3	4	5 	6	7 Closed Good Friday	8
9	10 Closed Easter Monday	11	12	13 	14	15 <input checked="" type="checkbox"/>
16	17	18	19 	20	21	22
23	30	24	25	26	27 	28 29 <input checked="" type="checkbox"/>

May 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1	2	3 	4	5	6
7	8	9	10	11 	12	13 <input checked="" type="checkbox"/>
14	15	16	17 	18	19	20
21	22 Closed Victoria Day	23	24	25 	26	27 <input checked="" type="checkbox"/>
28	29	30	31 			

June 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8 	9	10 11 <input checked="" type="checkbox"/>
11	12	13	14 	15	16	17
18	19	20	21	22 	23	24 <input checked="" type="checkbox"/>
25	26	27	28 	29	30	

July 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1 Canada Day
2	3 Closed to observe July 1 st	4	5	6 	7	8 <input checked="" type="checkbox"/>
9	10	11	12 	13	14	15
16	17	18	19	20 	21	22 <input checked="" type="checkbox"/>
23	24	25	26 	27	28	29
30	31					



Pay Period End



Timesheets In By



Date Paid



TIMESHEET CALENDAR

August 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3 😊	4	5 ☑
6	7 Closed Civic Holiday	8	9 ★	10	11	12
13	14	15	16	17 😊	18	19 ☑
20	21	22	23 ★	24	25	26
27	28	29	30	31 😊		

September 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2 ☑
3	4 Closed Labour Day	5	6 ★	7	8	9
10	11	12	13	14 😊	15	16 ☑
17	18	19	20 ★	21	22	23
24	25	26	27	28 😊	29	30 ☑

October 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4 ★	5	6	7
8	9 Closed Thanksgiving	10	11	12 😊	13	14 ☑
15	16	17	18 ★	19	20	21
22	23	24	25	26 😊	27	28 ☑
29	30	31				

November 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
			1 ★	2	3	4
5	6	7	8	9 😊	10	11 ☑
12	13 Closed to observe Remembrance Day	14	15 ★	16	17	18
19	20	21	22	23 😊	24	25 ☑
26	27	28	29 ★	30		



Pay Period End



Timesheets In By



Date Paid



TIMESHEET CALENDAR

December 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7 	8	9 <input checked="" type="checkbox"/>
10	11	12	13 	14	15	16
17	18	19	20	21 	22	23 <input checked="" type="checkbox"/>
24	25	26	27 	28	29	30
31	Closed Christmas Day	Closed Boxing Day	Closed	Closed	Closed	

January 2024

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1 Closed New Years Day	2	3	4 	5	6 <input checked="" type="checkbox"/>
7	8	9	10 	11	12	13
14	15	16	17	18 	19	20 <input checked="" type="checkbox"/>
21	22	23	24 	25	26	27
28	29	30	31			

February 2024

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1 	2	3 <input checked="" type="checkbox"/>
4	5	6	7 	8	9	10
11	12	13	14	15 	16	17 <input checked="" type="checkbox"/>
18	19 Closed Family Day	20	21 	22	23	24
25	26	27	28	29 		

CHRISTMAS WEEK

Please note: Although the office is closed, our payroll team will be in during the holiday break to process payroll. The office remains closed.

Please submit your timesheets by WEDNESDAY, December 27th. Any late timesheets will be processed in the January 18th pay.



TIMESHEET CALENDAR

March 2024

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2 <input checked="" type="checkbox"/>
3	4	5	6	7	8	9
10	11	12	13	14	15	16 <input checked="" type="checkbox"/>
17	18	19	20	21	22	23
24	25	26	27	28	29 Closed Good Friday	30 <input checked="" type="checkbox"/>
31						



Pay Period End



Date Paid



Timesheets In By

FAMILY RESPITE SERVICES
FINANCIAL YEAR END IS MARCH 31st, 2024



Therefore when submitting your timesheets with the
 Pay Period End Date March 30th

You must also include hours worked on
 March 31st on a **separate** timesheet